

December 29, 2022

The Grant County Commission met at 8:00 AM with Commissioners Buttke, Mach, Stengel, Street and Tostenson. Chairman Stengel called the meeting to order with a quorum present. Motion by Buttke and seconded by Street to approve the minutes of the December 20, 2022, meeting as presented. Motion carried 5-0. Minutes filed. Motion by Street and seconded by Tostenson to approve the agenda as presented. Motion carried 5-0.

There were no members of the public present. Staff members present were States Attorney Schwandt and Deputy Auditor Folk.

Public Comment: Chairman Stengel called for public comment. There were no comments. Chairman Stengel closed the public comment.

2022 Year End: The Commission reviewed the year end financials. The following motions were made.

Contingency: Motion by Buttke and seconded by Street to approve the following year-end contingency transfers. Motion carried 5-0.

| FROM | TO | AMOUNT |
|--------------------------------------|------------------------|---------|
| #112 Contingency | #111 Commission | 42,900 |
| #112 Contingency | #120 Elections | 6,300 |
| #112 Contingency | #130 Judicial | 4,000 |
| #112 Contingency | #171 Data Processing | 16,700 |
| #112 Contingency | #211 Sheriff | 36,000 |
| #112 Contingency | #212 Jail | 5,300 |
| #112 Contingency | #215 Juvenile | 6,800 |
| #112 Contingency | #412 Public Welfare | 1,000 |
| #112 Contingency | #421 Health Nurse | 1,650 |
| #112 Contingency | #435 ICAP | 705 |
| #112 Contingency | #436 Visiting Neighbor | 14,000 |
| #112 Contingency | #611 Extension | 17,000 |
| #112 Contingency | #624 Drainage | 1,400 |
| #112 Contingency | #721 Tourism | 3 |
| #112 Contingency | #246-511 Law Library | 800 |
| Total Contingency Transfers | | 154,558 |
| Total Contingency Transfers for 2022 | | 158,964 |

| | |
|---------------------------------------|-----------|
| Unused Contingency Budget for 2022 | 41,036 |
| Unused Budget Authority: General Fund | 1,078,837 |
| Unused Budget Authority: Highway Fund | 344,650 |

Capital Outlay Designation: Motion by Tostenson and seconded by Mach to approve the following list of capital designations for YE 2022. Motion carried 5-0.

Capital Outlay Accumulations:

| | |
|-------------------------------|-------------|
| Radio Upgrade | \$100,000 |
| Courthouse Tuck pointing | \$75,000 |
| Software/Hardware Upgrade | \$30,000 |
| Library | \$70,000 |
| Highway Road Projects | \$1,475,000 |
| Gov't Bldgs and 4-H Buildings | \$300,000 |
| Total Designations | \$2,050,000 |

Allocation: Motion by Mach and seconded by Buttke to approve a \$10,000 allocation to the Marvin Fire Department. Motion carried 5-0.

Travel: Motion by Mach and seconded by Tostenson to approve travel for EM Manager Kevin Schuelke to attend a Planning Section Course in Pierre. Motion carried 5-0.

2023 Holidays: Motion by Tostenson and seconded by Buttke to approve the 2023 holiday schedule as presented. Motion carried 5-0.

Surplus: Motion by Mach and seconded by Buttke to approve list of items declared surplus from various departments as items are outdated, broken or traded in for new equipment. Items declared surplus on file in Auditor's office. Motion carried 5-0.

States Attorney: Jackson Schwandt requested permission to move his private practice two file cabinets to his office in the Courthouse as the building on Main St is being sold. Motion by Buttke and seconded by Street to approve Jackson's private practice to be located in his courthouse office. Motion carried 5-0.

2022 Salary Resolution: Motion by Street and seconded by Buttke to approve the 2022 salary resolution as presented with moving Jennifer Waniorek to step 4 in the Deputy II wage scale. Motion carried 5-0. Resolution adopted.

2022-22
Salary Resolution

WHEREAS, the Grant County Commission must establish and publish salaries of all officials and employees of the county as per SDCL 6-1-10.

Payroll: Marty Buttke 1497.60; Mike Mach 1497.60; Doug Stengel 1497.60; William Street 1497.60; William Tostenson 1497.60; Karen Layher 6786.20; Kathy Folk 5132.00; Stephanie Pauli 21.35 per hr; Jennifer Waniorek 20.85 per hr; Mary Hagen 20.30 per hr; Karla DeVaal 4402.67; Mark Reedstrom 68.85 per hr; Jackson Schwandt 6427.20; Kathleen Strei 18.85 per hr; John Pahl 22.45 per hr; Candace Mohnsen 16.80 per hr; Antonette Boone 16.10 per hr; Kathy Steinlicht 27.50 per hr; Taylor Stotesbery 22.15 per hr; Rebecca Wellnitz 4848.13; Vickie Gulley 20.95 per hr; Brittany Folk 20.25 per hr; Kevin Owen 6297.20; Wesley Bowsher 26.25 per hr; Orville Folk 26.45 per hr; Jeremy Steffensen 27.05 per hr; Ryan Bakeberg 26.45 per hr; Caden Bjordahl 25.65 per hr; Ashley Hanson 19.05 per hr; Rita German 19.25 per hr; Shannon Scoblic 17.85 per hr; Andrew Pillatzki 18.65 per hr; Kevin Speaker 19.05 per hr; Renae Buttke 18.10 per hr; Scott Malimanek 19.35 per hr; Edna Englund 14.00 per hr; Jessica Anderson 18.15 per hr; Michelle Van Hoorn 17.45; Marie Loutsch 16.70 per hr; Linda Raffety 17.00 per hr; Teresa Spors 16.10; Glenda Bohn 16.10; Yvette Johnson 16.75 per hr; Cindy Jungers 17.15 per hr; Janelle Kelly 17.15 per hr; Shawna Przybycien 20.00 per hr; Joanne Urban 16.75 per hr; Barbara Robinson 16.75 per hr; Tammy Rufer 16.85 per hr; Joan Sacrison 16.25 per hr; Keri Schliesman 16.25 per hr; Sandy Christensen 16.25 per hr; Tammy Wollschlager 4037.15; Sharon Wieber 16.90 per hr; Sara Koepke 24.80 per hr; Melissa Mueller 18.15 per hr; Nathan Mueller 23.55 per hr; Dianne Schultz 16.10 per hr; Jody Keyes 19.45 per hr; Jason Tiesing 21.70 per hr; David Athey 22.20 per hr; Ken Brotzel 22.00 per hr; Carl Karrasch 21.70; David Schulte 22.10 per hr; Samuel Athey 21.50 per hr; Paul Tostenson 21.60 per hr; Blain Gatz 23.10 per hr; Brian Greiner 22.70 per hr; Robert Grewing 22.70 per hr; Marcis Joachim 23.10 per hr; Justin Layher 27.85 per hr; Eric Mueller 22.80 per hr; Daren Peterson 5947.07; Sandra Ramsdell 22.70 per hr; Nathan Stecker 21.90 per hr; Kevin Schuelke 28.00 per hr; Steve Berkner 21.35 per hr; P&Z Bd 175.00 per mtg; Library Bd 50.00 per mtg; Visiting Neighbor Bd 50.00 per mtg; Weed Bd 50.00 per mtg; Election worker 13.25 per hr; Matron 18.60 per hr; Transport Officer 20.60 per hr; Coroner 85.00 per call; Fill-in Deputy Sheriff 25.65 per hr; Phone stipend: Maintenance supervisor 30.00 per month; Sheriff & deputies 30.00 per month; EM director 30.00 per month; 4-H advisor 30.00 per month; VSO 30.00 per month; P&Z Officer 30.00 per month; Hwy Supervisor 30.00 per month; Auditor 30.00 per month; St. Atty 30.00 per month; shift premium differential (dispatcher) .45 per hour.

NOW THEREFORE BE IT RESOLVED, that the Grant County Commission of Grant County does hereby adopt the Salary Resolution 2022-22 for the year 2023.

Dated this 29th day of December, 2022.

Doug Stengel, Chairman
Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Unfinished Business: None

New Business: A discussion was held on property standards and the tax deed process.

Correspondence: None

Claims: Motion by Tostenson and seconded by Buttke to approve the claims as presented. Motion carried 5-0. ABDO PUBLISHING, books 204.09; AUSTIN, STRAIT, BENSON, THOLE, prof services 30.30; AUTOVALUE, parts & supplies 627.95; BANNER, hwy project 55,922.00; BERENS MARKET, supplies 53.64; C AND R SUPPLY, auto equipment 11,794.48; CHRISTIAN REIMCHE, weed chemicals 7,448.00; FIRST BANK & TRUST/VISA, gas, books, supplies 2,331.48; FIRST DISTRICT, prof services 8,500.00; FOELL PC, health services 80.00; INGRAM, books 838.43; ITC, prof services 6,214.35; JURGENS PRINTING, supplies 52.00; LEWIS, supplies 37.45; MARVIN FIRE DEPT, allocation 10,000.00; MICROMARKETING, audio/visual 267.43; MIDAMERICA BOOKS, books 401.18; MILBANK AUTO PARTS, supplies 354.68; NORTHWESTERN ENERGY, natural gas 1,671.54; QUILL, supplies 342.83; RIVER STREET PETROLEUM, ethanol & diesel 5,125.83; RUNNINGS, supplies 837.10; MATT SCOTT, prof services 487.50; SD DEPT OF HEALTH, blabs 200.00; SD DEPT TRANSPORTATION, hwy project 7,031.60; THE PENWORTHY CO, books 198.59; TYLER BUSINESS FORMS, supplies 250.48; UNZEN MOTORS, repair & maint 559.52; VALLEY OFFICE PRODUCTS, supplies 1,679.81; WHETSTONE HOME CENTER, supplies 14.99. TOTAL: \$123,557.25.

Payroll for the following departments and offices for the December 28, 2022, payroll are as follows: COMMISSIONERS 3,335.90; AUDITOR 9,844.95; ELECTION 354.35; TREASURER 5,302.50; STATES ATTORNEY 7,134.45; CUSTODIANS 2,880.79; DIR. OF EQUALIZATION 4,219.20; REG. OF DEEDS 4,464.49; VET. SERV. OFFICER 1,279.91; SHERIFF 14,929.90; COMMUNICATION CTR 7,491.44; PUBLIC HEALTH NURSE 2,109.19; ICAP 45.50; VISITING NEIGHBOR 1,661.35; LIBRARY 7,603.17; 4-H 3,773.03; WEED CONTROL 2,068.50; P&Z 4,989.60; DRAINAGE 630.85; ROAD & BRIDGE 34,920.70; EMERGENCY MANAGEMENT 2,403.00. TOTAL: \$121,442.77.

Payroll Claims: FIRST BANK & TRUST, Fed WH 8,835.85; FIRST BANK & TRUST, FICA WH & Match 14,712.68; FIRST BANK & TRUST, Medicare WH

& Match 3,440.88; ACCOUNTS MANAGEMENT, deduction 115.76; AMERICAN FAMILY LIFE, AFLAC ins. 1,463.82; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 53,834.94; COLONIAL LIFE, ins 37.98; DEARBORN NATIONAL, life ins. 296.24; LEGAL SHIELD, deduction 51.80; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; OPTILEGRA, ins 368.68; SDRS SUPPLEMENTAL, deduction 1,380.83; SDRS, retire 13,192.31. TOTAL: \$97,941.77.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 3 and 17 and February 7 and 21, 2023 at 8 AM. Motion by Mach and seconded by Street to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Doug Stengel, Chairman, Grant County Commission